

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
February 11, 2010
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLOR	Jerry Rudnisky Ian Bradley
CHIEF ADMINISTRATIVE OFFICER	June Boyda
GALLERY	Marty Mckinney, PLPS

CALL TO ORDER:

The meeting was called to order by Mayor Johnston at 7:07 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following items are hereby added to the agenda:

- 7.9 Investments
- 7.10 Accounts Payable Cheque Listing #2 – February, 2010
- 7.11 Year-End Approvals
- 9.6 Integrated Community Sustainability Plan
- 9.7 Audobon Land Sale
- 9.8 Pigeon Lake Strategic Alliance
- 9.9 Pigeon Lake Regional South Side System
- 10.3 Street Lighting

Res. #001/10 Moved by Councillor Bradley that the Regular Council Meeting agenda is
Agenda hereby adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #002/09 Moved by Councillor Rudnisky that the Regular Council Meeting Minutes of
Minutes November 18, 2009 are hereby approved.

CARRIED

Res. #003/10 Moved by Councillor Rudnisky that the Special Council Meeting Minutes of
Minutes December 11, 2009 are hereby approved.

CARRIED

DELEGATIONS:

Pigeon Lake Protective Services

Peace Officer McKinney discussed the vision of the Pigeon Lake Protective Services (PLPS) that he is implementing:

- more effective use of manpower: have 3 officers on at least 2 Saturdays a month (rather than 1 officer);
- more proactive enforcement, such as radar campaigns, and infrastructure protection (i.e. trucks and overweight permits),
- continue with public learning:
 - Program: “how to keep your property safer” – will be held shortly after May long week-end,
 - Work with kids – give out ice-cream coupons if they are wearing their helmet; hoping to run bike safety course. Ordered items for kids (tatooes, bracelets) – to stop and talk to kids, and let them know about safety.
- community based policing – build a relationship with the public; listen to the publics concerns;. attend annual meetings, and public events such as bar-be-ques.
- More patrols later in night.
- Fall and spring try to do perimeter checks of all cabins.
- Written warnings so they can track and then press charges. They can lay a charge on a statement (for up to six months), so get the information and contact the officers (witness has to be willing to go to court);

Mr. McKinney highly encouraged people to phone when something is happening. Residents can also call if they think there may become a problem (call at 8pm, rather than waiting until it is a problem at 3am, or waiting until it is too late the next day).

Itaska is pretty quiet, but there are the occasional large parties.

The Peace Officers can enforce Provincial statues and bylaws. Cannot do any Federal statues, criminal code i.e. alarm calls.

Number of Hours – Some of our dedicated hours are the Officer’s physically located in the Summer Village, some is in training, written reports, court time

Itaska’s main objective: visibility; peace officer’s get out of car to talk to people (contact); approachability; radar – to ensure safety;

C.A.O. Boyda discussed enforcement of the Fireworks Bylaw and public notification. Mr. McKinney wanted to ensure ratepayers will have a copy of their permit on them.

Mr. McKinney will create a document for the public that can be sent out in a newsletter and on our website: what the Protective Services can do, and their mandate.

BYLAWS and POLICIES: none

C.A.O.'s REPORT:

Res. #004/10 Moved by Mayor Johnston that the C.A.O.'s report for November 11, 2009 –
Report February 5, 2010, is hereby approved

CARRIED

Res. #005/10 Moved by Councillor Bradley that the Municipal Sponsorship Program grant be
Grant completed as follows: \$2592.59*1.35 for priority project = \$3500 towards the
Pigeon Lake watershed Association's Water Study, with the remaining funding
of \$722.41 to go to the Smith Park restoration project and the project to be
scaled down.

CARRIED

Res. #006/10 Moved by Councillor Rudnisky that #8 Itaska Beach be fined \$50 for the clean-
Unsitely notice up of her lot after delivery of unsitely notices, as per Policy #5. In the future
the \$50 penalty would apply, in addition to the cost of cleaning the lot.

CARRIED

Res. #007/10 Moved by Councillor Bradley that Colleen Ferguson is hereby appointed as
Appointment Bylaw Enforcement Officer for the Summer Village of Itaska Beach, effective
February 1st, 2010, and will remain in effect until terminated by the Summer
Village.

*CARRIED***FINANCE:****Balance Sheet and Income & Expense – February 5, 2010**

Council agreed to accept this correspondence as information.

Accounts Payable Cheque Listing - February, 2010

Council agreed to accept this correspondence as information.

Bank Reconciliation – November, 2009 – January, 2010

Res. #008/10 Moved by Mayor Johnston that the Bank Reconciliations for November, 2009 –
Bank January, 2010 are hereby approved.
Reconciliation

*CARRIED***TD Bank – Account Change**

Res. #009/10 Moved by Councillor Bradley that effective January 1, 2010, that the Royal
Bank Account Bank account be closed and all remaining funds transferred to TD Canada
Trust.

CARRIED

GL Transaction History: November 14, 2009 – February 5, 2010

Council agreed to accept this correspondence as information.

2010 Projects and Grant Funding

Council reviewed and modified the 2010 projects. Administration to apply for grant funding utilizing the grants as effectively as possible and get projects setup.

Investments

Res. #010/10 Moved by Councillor Bradley that \$100,000 be invested with TD Canada Trust
Investments in a GIC at 0.3% interest for 1 year, cashable after 30 days.

CARRIED

Accounts Payable Cheque Listing - February, 2010

Council agreed to accept this correspondence as information.

Year End Accruals

Mayor Johnston made the recommendation that Administration complete the year-end financials as soon as possible, without the need to wait for journal entries from the auditor. Administration advised that there will always be a few journal entries from the auditor, and the previous year's books cannot be closed until the audit is finalized.

TACTICAL LIST:

Council reviewed and updated the tactical list.

NEW BUSINESS:

Safety Codes Services - Contract

Res. #011/10 Moved by Mayor Johnston that the Safety Codes services agreement with
Agreements Superior Safety Codes Inc. is hereby approved.

CARRIED

Lot 16 – Legal Opinion

Advise the backlot owners of the possible options of maintaining the lease as-is, or dissolving lease, forming a non-profit organization or Society, and purchasing the land from the Summer Village with a conservation easement being placed on the land.

Before proceeding with any action, Council will discuss the matter with all ratepayers at the AIM this Summer.

NEPL – 2010 Fees

Council agreed to accept this correspondence as information.

Basic Emergency Management - Course

Ralph Johnston will attend; invite Doug McKenzie as a permanent resident to attend as well.

ASVA – Funding Return

Council agreed to accept this correspondence as information.

Integrated Community Sustainability Plan

Itaska's initial Integrated Community Sustainability Plan will be based upon Grandview's template, which will then be sent to Council to review and get selected ratepayer input to be completed by March 31, 2010.

Audobon Land Sale

Council to review and advise Administration if the terms of the conservation easement are acceptable, and if so, the documents will be forwarded to the Audobon for their approval.

Pigeon Lake Strategic Alliance

The Pigeon Lake Watershed Association requested again for the entire \$5000 to fund their water study, as all the other Summer Villages contributed \$5000. Itaska has already given \$1500, and will budget the remaining \$3500 in grant funding for 2010.

Pigeon Lake Regional South Side System

Mayor Johnston updated Council on the South Side system and NEPL lagoon expansion.

ADMINISTRATIVE MATTERS:

C.A.O. Boyda – Disaster Plan

Res. #012/10 Moved by Mayor Johnston that the quote from Extreme Management Solutions
Disaster Inc. to complete a Municipal Disaster Plan for the Summer Village of Itaska
Management Beach is hereby approved, and further that the other Pigeon lake Summer
 Villages be invited to share in the cost of the development of a template.

CARRIED

C.A.O. Boyda – Council Meeting Dates

Res. #013/10 Moved by Mayor Johnston that the May 19 Regular Council meeting is hereby
Council cancelled and changed to June 10, 2010 at the Leduc County Administration
Meetings Office.

CARRIED

C.A.O. Boyda – Street Lighting

Res. #014/10 Moved by Councillor Bradley that the proposal from Fortis to upgrade the
Street Lights street lighting in Itaska Beach from the yard lights to proper street lights: cobra
 heads with a sag lens that is dark sky friendly, with the cost of lights and
 installation to be paid for by Fortis, is hereby approved.

CARRIED

CORRESPONDENCE:

- 1 Website – Nov 09 – Jan 10 Analytics
- 2 Pigeon Lake Protective Services – November, 2009 Report
- 3 Pigeon Lake Protective Services – December, 2009 Report
- 4 ASVA Board Meeting – October 26, 2009
- 5 ASVA – 2008 Year End Financials
- 6 Computer Backup (JR)

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

April 21, 2010 – Regular Council Meeting

EXECUTIVE SESSION (in-camera): none

ADJOURNMENT:

Res. #015/10 Moved by Councillor Bradley that the Regular Council meeting of February 11,
Adjournment 2010 is hereby adjourned at 10:08 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 21st DAY OF April, 2010

MAYOR

CHIEF ADMINISTRATIVE OFFICER